

Below are the minutes for the NY-NJ Intergroup meeting held on February 28, 2021

The meeting was opened with the “we” version of the Serenity Prayer

Roll Call: Linda, NY-Ann, NY-Annette, NJ-Robin, NJ-Tmima, CA-Phyllis, NJ

### **Treasury Update**

Per Annette current balance is \$790.58

Received 2- \$20 donations

1 Debit for EVoice \$18.75 on 1/7/21– The account was successfully closed.

Annette is using the Excel Spreadsheet set up by Laura, and will be sending the file to the Committee every 3 months.

### **Website Update**

Per Ann, she advised the Committee that this item has been completed and there is now a link on Intergroup Website to the most recent minutes of the Intergroup.

**Scheduled Next Zoom Meeting:** April 11<sup>th</sup> at 6:00 pm

Please use the following link to join the meeting.

<https://us02web.zoom.us/j/87999795926?pwd=TU9kQndidk9XbEN6ekRxTTlFRFk1UT09>

Meeting ID: 879 9979 5926

Pass code: 994614

### **Discuss obtaining a Zoom license**

Again we had a lengthy discussion on what would be the best option for us in purchasing our own Zoom License.

Right now we are using Cindy’s license that will be expiring shortly.

Annette volunteered to do research on how we can use the same link to help stop the confusion every month. One problem is that free Zoom meetings only last for 40 minutes.

Annette previously investigated the following option

\$149.90 /year/license

Upgrade To Pro

- Host up to 100 participants
- Increase participants up to 1,000 with Large Meetings add-on
- Group meetings for up to 30 hours
- Social Media Streaming
- 1 GB Cloud Recording (per license)

Previously, Tmima also suggested we use Tech-Soup – yearly fee is \$65. Per Ann, Donna at the WSO uses this company and she will contact Donna to get her feedback.

It was also suggested, that maybe we can get 4 licenses for 1 price and cut down on the costs.

Annette pointed out that we are only making a 1 year commitment.

Previously, we had a discussion regarding whether or not to record Inter-group meetings. No decision reached

Unfortunately, we could not come up with a final decision regarding the purchase of a Zoom license. We decided to wait until Ann meets with Donna from the WSO. Will address at next meeting.

### **Update on progress to archive our Minutes, Procedures etc.**

The following was passed by the Committee:

- It was agreed upon to archive the Minutes and Procedures using Google Drive Storage.
- Folders will be created for the Minutes and Procedures by year.
- All committee members will have read access. Right now only the Administrator will access to the Procedures.
- Laura volunteered to set up and administer the documents. She will work with Phyllis to supplement any copies she doesn't have. After finishing this project, Laura will work on archiving our procedures.
- Phyllis will send the minutes to the Committee for approval, asking them to respond in 5 days. Phyllis will send the final copy to Laura.
- Laura will investigate free digital back up services. Back up will be every 6 months.
- Group consensus was to create a link on the NYNJ Intergroup Meeting website page for the most recent minutes. Ann will take a copy of minutes to point to.

Laura advised that her goal is to first update the minutes to Google Drive with a link to our website. When this is completed Laura will have the minutes available on a monthly basis for members.

When near completion will have to have a discussion with committee members where on the website the minutes will be available.

### **Status of Serenity by the Sea Planning**

**Had discussion to delete the 800 hotline #** - Due to the fact we had no activity on the 800#, the committee decided to delete this option. Ann offered to place her auxiliary phone line back on the Inter-group website. The phone number is 212-988-9556. Any calls relating to New Jersey inquiries will be forwarded to Phyllis.

Phyllis gave an update of where the Committee is:

A virtual retreat is being planned for Saturday, June 26<sup>th</sup> for 4 hours.

The Registration fee is \$20

The theme will be "Waves of Recovery"

We are meeting every two weeks – next meeting is scheduled for March 22<sup>ND</sup>. At 6:00 pm

### **New Business:**

#### **'Virtual Meetings—How to codify the following discussion. –**

**2-28-21 Per Ann, the Virtual Group has not yet made any decisions, so we are still waiting for finalization.**

Since the "Procedure for Starting New Meetings" was started before the pandemic we will be working on adding a text document on how to start Virtual meetings, telephone meetings and Conference meetings, or maybe creating a new document. Kirsten is chairing the Ad hoc Committee to investigate cyber protocol. After much discussion, it was decided that we wait until the committee comes up with something, and then work from there.

No sense in recreating the wheel. Phyllis volunteered to keep in contact with Kirsten and report back to the committee.

### **Status of the NY/NJ Inter-group meeting list.**

In abeyance until Post Covid-19.

### **Status of Inter-group business cards**

In abeyance until Post Covid-19.

**\*Future Goals - Not discussed at meeting.**

1. In the future, discuss the possibility of rotating the maintenance of the Web Site.

In Service,

Phyllis

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