

Hi everyone,

Below are the minutes from our last NY/NJ Inter-group meeting held on April 11, 2021

The meeting was opened with the “we” version of the Serenity Prayer

Roll Call: Ann W-NY, Robin M-NJ, Linda S-NY, Tmima K-CA, Laura W-FL, Phyllis E-NJ, Ellen L-NJ

Status of Treasury

Annette unable to make meeting – Report given by Ann

Beginning Balance \$790.58 – received \$20 donation – Balance as of 4-7-21 \$810.58

Ann advised that we will need donations to cover the cost of the following expenses:

Our domain name is up for renewal the end of April. The cost is 47.70 for a 2-year contract.

Our website is due for a 2-year renewal on 6/29/21. The cost is \$268.00

Our mailbox is due for a 1-year renewal 7/24/21 for \$72.00.

So, total renewal is 383.70.

Approximate cost of Technician for the retreat \$140.

Need Zoom license as the license we are using will expire end of April – approximate cost \$149.90.

Total anticipated expenses are approx. \$675.00

Ann asked that attendees alert their meetings that donations to the NYNJ Intergroup are needed and appreciated.

Status of Website Changes

Ann and Robin updated the flyer to include possible service opportunities and also who to contact if they want to volunteer to help make the “Waves of Serenity” Retreat a huge success.

Volunteers do not have to live in NY or NJ.

Ann posted the flyer on website and Robin alerted the Loop, CIG, VIG and World Service Office..

Schedule Next Zoom Meeting: May 16, 2021 6:00 pm EDT

<https://us02web.zoom.us/j/86145562528?pwd=TmdYOGhWbzVnZGR0bFdxXf0bVZvUT09>

Meeting ID: 861 4556 2528

Passcode: nynj

Update 4/10/21 Status of Zoom license

Ann advised that she set up an account with Zoom. In addition to the yearly discounted rate of \$149.99 we are getting a 25% discount for the first year. Total amount including taxes is \$119.87. Ann will set up Zoom information for future meetings. All agreed that this is the best way to go.

Status on effort to archive our Minutes, Procedures etc.

The following was passed by the Committee:

- It was agreed upon to archive the Minutes and Procedures using Google Drive Storage.
- Folders will be created for the Minutes and Procedures by year.
- All committee members will have read access. Right now only the Administrator will access to the Procedures.

- Laura volunteered to set up and administer the documents. She will work with Phyllis to supplement any copies she doesn't have. After finishing this project, Laura will work on archiving our procedures.
- Phyllis will send the minutes to the Committee for approval, asking them to respond in 5 days. Phyllis will send the final copy to Laura.
- Laura will investigate free digital back up services. Back up will be every 6 months.
- Group consensus was to create a link on the NYNJ Intergroup Meeting website page for the most recent minutes. Ann will take a copy of minutes to point to.
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Update from Laura: She has created a new special Gmail account using Google Drive. Committee members will be able to look up minutes by either title or date, going back to 2017. Laura also is looking to have Donna at the WSO office keep an updated file of our minutes as another option. Laura will advise if that is possible. Ann also advised that the NY/NJ Intergroup website will have a link to our last inter-group minutes.

Had discussion to delete the 800 hotline # - Per Ann, she has updated the website listing her auxiliary phone number. The 800# has been deleted. The phone number is 212-988-9556. Any calls relating to New Jersey inquiries will be forwarded to Phyllis. Linda will be receiving inquiries relating to New York.

Status of "Waves of Serenity" Planning

Phyllis let the Committee know that the next retreat meeting is scheduled for April 22, 2021 at 7:00 pm EDT

New Zoom address

<https://us02web.zoom.us/j/86145562528?pwd=TmdYOGhWbzVnZGR0bFdxX0bVZvUT09>

Meeting ID: 861 4556 2528

Passcode: nynj

Laura W-volunteered to chair the Program Committee

Annette M volunteered to be Treasurer

New Business:

Old Business on hold:

'Virtual Meetings—How to codify the following discussion. —

2-28-21 Per Ann, the Virtual Group has not yet made any decisions, so we are still waiting for finalization.

Since the "Procedure for Starting New Meetings" was started before the pandemic we will be working on adding a text document on how to start Virtual meetings, telephone meetings and Conference meetings, or maybe creating a new document. Kirsten is chairing the Ad hoc Committee to investigate cyber protocol. After much discussion, it was decided that we wait until the committee comes up with something, and then work from there.

No sense in recreating the wheel. Phyllis volunteered to keep in contact with Kirsten and report back to the committee.

Status of the NY/NJ Inter-group meeting list.

In abeyance until Post Covid-19.

Status of Inter-group business cards

In abeyance until Post Covid-19.

***Future Goals - Not discussed at meeting.**

1. In the future, discuss the possibility of rotating the maintenance of the Web Site.

We closed the meeting with the Serenity Prayer.

In Service,

Phyllis

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Home Phone: 732-244-4324